



FAREHAM MASONIC CLUB



The Masonic Hall, Queens Road, FAREHAM, Hampshire, PO16 0NN
Telephone: 01329 234249 / Email (Booking / Bar Manager): fmcbookings@btconnect.com

HALL BOOKING FORM

This Booking Form must be returned with the Booking Fee to the Bar Manager to confirm booking

Hirer's Name	
Lodge (if applicable)	
Address	
Post Code	
Contact Number	
Email address	
Type of Function	
Date of Function	
Numbers attending (<i>to be confirmed</i> 3 weeks before event) (Maximum of 110 persons)	
<i>Booking Fee (£150 FMC Members; £200 Non-members) £50 non-returnable deposit to be paid to confirm booking.</i>	
<i>Cancellation Fee for Lodge Free Events (£100) Booking Fee (minus deposit) only refundable if another function is paid for on the day/night in question.</i>	
Booking Fee - Short Lets (£40 per hour, minimum 2 hours)	
Start time of Function (normally 7.00 p.m.)	
Time required for Bar Opening (if different from above)	
Bar Required beyond 11.00 p.m. (£40.00 per ½ hour)	
Will there be a band or disco?	
Will food be required? (must be arranged through our Caterers)	
Time of Dining (if required)	
Time Hall access is required (see Conditions of Hire)	
Time Hall to be vacated (see Conditions of Hire)	
We have read the terms and conditions of hire and agree to abide by them. In the event of any infringement we are prepared to accept full responsibility and pay for any damages caused.	
<i>Signature:</i>	<i>Date:</i>

Office Use:
Updated Jan 2025